

BENENDEN VILLAGE TRUST

Minutes of the Meeting Monday 11th October 2021, 6pm, Iden Green Pavilion

Present : Kent Barker, Olivia Collier, Tom Dawlings, Martin Dickson, Julie Lewis, Sally Ann Marks, Jonathan Strong (Chair), Richard Stubbings. Caroline Levett (Trust Manager). Holly Clayson (Hall Manager)

Item		Action
1. APOLOGIES	Apologies were received from Athena Cripps.	
2. MINUTES OF PREVIOUS MEETING	The Minutes of the Meeting Held on 27 th September 2021 were unanimously approved as a correct record of the meeting and signed by the Chairman.	
3. URGENT MATTERS ARISING	<p>a. <u>Village Hall</u></p> <p>HC advised that, having signed up with BT, the line and router were installed. However, these were installed incorrectly and an engineer is returning this week to resolve.</p> <p>b. <u>Gibbon and old Primary School Buildings</u></p> <p>TD had received no response yet as to who to raise the issue of the empty buildings with at KCC. JVS had been advised to address the issues to Seán Holden but TD had already done so without any success.</p> <p>c. <u>Trustee Roles</u></p> <p>JVS requested that those who had not yet responded to him advise if they wish to remain in their current role and group or where else their interests might lie.</p> <p>d. <u>Footpath to Playground</u></p> <p>RS had reported the following :</p> <ul style="list-style-type: none"> • According to a TWBC Planning Officer, planning permission is necessary. • Kent County Council Public Rights of Way: <ul style="list-style-type: none"> (i) Complaint lodged regarding ‘flooding’ on the section of public footpath WC326 outside of the bottom school pedestrian gate. (Attempt to elicit some funding). (ii) Informatory and request for permission to ‘harden’ surface of section of WC326 alongside the playground. • Benenden Primary School: Informatory and request for information on any issues regarding the bottom school gate. • Canterbury Diocese as owners of the Glebe Field: Informatory re intention to ‘harden’ section of WC326 outside the school gate across the corner of the Glebe Field. • Brian Goodman Landscape and Garden Designs: Intention to obtain a quote for the design and costing for our intended footpaths. (These were the company used by the church for their design and planning application). <p>Deep concerns were raised about how this process might slow the remedial work and whether planning permission is necessary. TD agreed to raise with the Head of Planning as there are a number of differences between this path and the new</p>	TD

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These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions taken at the meeting.

	<p>proposed Church path.</p> <p>Depending on the outcome of this it was agreed that if necessary a temporary form of path would be laid in time for the winter, and that the dips/holes in and around the playground would be filled separately. There seemed to be no need to pay for “design” of the footpaths since the same specification can be used as for the Glebe Field. It was agreed that two if not three quotations would be required.</p> <p>Any decisions or action required to be agreed by email.</p>	
4. CONFLICTS OF INTEREST POLICY AND PROCEDURE	A draft Conflicts of Interest Policy and Procedure and a Declaration of Interests Form had been circulated, which Trustees unanimously agreed to adopt.	
5. REGISTER OF INTERESTS FORM	A draft Declaration of Interests Form had been circulated. It was agreed to remove additional personal information in order that completed forms could be published.	
Date of next meeting	Monday 6th December, 7pm.	
	Meeting closed 6.40pm	